



BUXTED

PARISH COUNCIL

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6th May 2026

The Chairman and Members of the Council,

NOTICE OF MEETING

You are summoned to attend the meeting of Buxted Parish Council to be held on **Tuesday 12th May 2026 in St Mary's Church Hall, Church Road, Buxted directly following the planning committee meeting.**

The public have a right and are welcome to attend and at the discretion of the Chairman, members of the public may ask questions prior to the commencement of the business proper. Any Police update will be given at this point.

AGENDA

- 1 Election of Chairman of the Council for the forthcoming year**
- 2 Signing of Declaration of Acceptance of Office by the new Chairman**
- 3 Election of Vice Chairman of the Council**
- 4 To receive all Councillors Acceptance of Office & Declaration of Interest (if amended)**
- 5 Apologies for absence**
- 6 Declarations of members' interests in respect of items on this agenda**
- 7 Minutes of the 10th April 2026 meeting (previously circulated) to be confirmed and signed**
- 8 ESCC/WDC report**
- 9 Appointment of Members to Committees**
- 10 Annual Governance and Accountability Return for financial year 2025-2026.**

10.1. To receive the internal audit report for financial year ending 31.3.26 from Mulberry Local Authority Services.

10.2 For members to note that there were no recommendations or points to carry forward from the internal audit examination/report (for financial year ending 31.3.26 from Mulberry Local Authority Services).

10.3 For members to receive the signed Annual Internal Audit Report 2025-2026 (page 3 of the Annual Governance and Accountability Return Form 3 for Local Councils) from Mulberry Local Authority Services.

10.4 For members to receive: Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return.

10.5. **Section 1 – Annual Governance Statement 2025-2026:** for members to acknowledge their responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. To review and approve the assertions (page 4 of the Annual Governance and Accountability Return) and agree for the Chair and Clerk to sign the form.

10.6 **Section 2 – Accounting Statements 2025-2026:** to receive and approve the signed (income and expenditure) Accounting Statements from the Responsible Financial Officer and approve for the Chair to sign the form (page 5 of the Annual Governance and Accountability Return).

11 Outstanding matters – For Information Only unless otherwise stated:

- Mobile Phone Coverage
- Public footpaths
- Trees
- Road Safety
 - **Speeding in Buxted** – update on VAS and potential restart of Speedwatch Team
- Wealden Local Development Framework – Local Plan
- Property issues
 - **Buxted Recreation Ground** – any update on WDC Sports Infrastructure Grant application
- Communications Matters: Website

12 Correspondence – as listed and subsequently updated and circulated at the meeting
No priority correspondence at publication of the agenda

13 Committee meetings

14 Finance: (i) To approve updated payment list for April 2026? (ii) To approve the payment list for May 2026 iii) To receive the bank reconciliations for April 2026 iv) To receive RBS finance reports April 2026 v) consideration of annual Parish Council insurance quote

15 Reports on other meetings attended by members

16 Members questions

17 Announcements – a) Chairman of the Council; b) Clerk to the Council

Date of next meeting – Next meeting 9 June 2026 Five Ash Down Village Hall



R Macklen, Clerk to the Council

Copy to ESCC Cllr R Galley, WDC Cllr Shaw

DATE RAISED	CASE NO	DESCRIPTION	OPEN/CLOSED RESOLUTION
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November 2024	EA007FRAMFIELD	Culvert, Framfield Road, Buxted	<p>ONGOING</p> <p>Collapsed drainage leading to culvert. Reported some time ago. Highway advised works need planning and extensive repair.</p> <p>19/3 – Highways contacted PC to advise Structural Team will contact PC to arrange a site meeting likely to be in April.</p> <p>May – Cllr Furber attended meeting with ESCC/Balfour Beatty. Agreed work from culver to KSV would be carried out. Design for culvert currently being designed. Work to be carried out in next financial year.</p> <p>10/06 – clerk to ask Highway if any remedial works will take place to stop the road falling away while a design is being drawn up.</p>
17/02/25	CCY000737	Broken away tarmac (50cm) in Framfield Road/Limes Lane outside KSV and bollard fallen over	<p>REOPENED</p> <p>20/02/25 – ESCC Highways do not consider work is necessary at this time but would continue to monitor – Raise again with Highways.</p> <p>17/3 – Highway Steward revisited. Road still does not meet criteria, but bollard will be replaced.</p> <p>May – work should be carried out in conjunction with culvert repair woks (as above EA007FRAMFIELD)</p>

Ionides Trust Update 12th May 2026 following Ionides AGM:

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Village Hub Update**

Basil Ionides Memorial Trust AGM to be held on Tuesday 9th June following the Parish Council meeting